

Your application will be kept on file until August of next year. To have it remain active, call in June or July - (330) 547-4100.

CERTIFIED EMPLOYEE APPLICATION

Return To:

**Office of the Superintendent
Western Reserve Local Schools
13850 Akron-Canfield Road
Berlin Center, Ohio 44401**

Date _____

Name _____ Phone (____) _____ Cell (____) _____

Address _____
Street and Number City and State Zip Code

High School Attended _____
Name City and State Date of Graduation

Colleges Attended: _____ Degree: _____

Undergraduate Major(s): _____ SH or QH: _____ Undergraduate Minor(s): _____ SH or QH: _____

Student Teaching: _____ Co-operating Teacher(s): _____ Subject/Grade Level(s): _____ Final Grade(s): _____
School(s) _____

CERTIFICATION

Certification Held _____ Teaching Area _____

Certificate or License Number _____ Date of Expiration _____

MILITARY SERVICE

(If none, check here _____)

Branch: _____ Months of Active Duty: _____ Highest Rank: _____

TEACHING EXPERIENCE (Other than student teaching)

Name of Building: _____ Name of School District: _____ Name of Contact Person and Phone: _____

(Please complete reverse side.)

NON-TEACHING EXPERIENCE

Company:	Address:	Phone:	Type of Work:
_____	_____	() _____	_____
_____	_____	() _____	_____
_____	_____	() _____	_____

REFERENCES

If you have credentials on file, indicate the name and phone number of the Placement Office.

Office: _____ Phone: () _____

In addition, give four personal references below. (Two of which must be employers other than teaching)

Name:	Address:	Phone:	Position:
_____	_____	() _____	_____
_____	_____	() _____	_____
_____	_____	() _____	_____
_____	_____	() _____	_____

PERSONAL

List professional and service organizations to which you belong:

List extra-curricular activities in which you have participated.
Circle those which you are prepared to direct:

Please describe any physical or mental health condition(s) that may prevent you from performing one or more major functions of the position sought including the ability to maintain a satisfactory attendance record. List any reasonable accommodations you require.

Provide the number of work days missed over the past two years. At your option, you may include the reason for the absence(s).

In what area do you prefer to teach? _____ Your last salary: _____

Do you agree to abide by the necessary rules and regulations of the Western Reserve Local Board of Education? _____

NOTICE TO ALL APPLICANTS: The Western Reserve Local Board of Education is an equal opportunity employer.

OFFICE USE ONLY

Application received date: _____ Time: _____ Transcript: Yes No

Date interviewed: _____ Date if hired: _____ Fingerprinting: Yes No

Copy of certificate/license: Yes No