

ADMINISTRATIVE APPLICATION

Return To:

Office of Superintendent
Western Reserve Local Schools
13850 Akron-Canfield Road
Berlin Center, Ohio 44401

Date: _____

Personal Information:

Name: _____

Address: _____
street and Number City and State Zip Code

Home Phone: _____ Work Phone: _____

Are you presently under contract to another district? _____

If yes, when does your contract expire? _____

Type of certificate/license _____ Date Issued: _____

Expiration Date: _____

Current School District Information:

Name of district _____

Your title _____

Current salary _____ Expected Salary _____

Provide the number of work days missed over the past two years. At your option, you may include the reason for the absence(s).

Military Experience:

(If none, check here _____)

Branch _____ Highest Rank _____

Years _____ from _____ to _____

Academic and Professional Training:

High School (s), Colleges, Universities Attended and Location. List highest degree first.	Degree	Year	Major	Minor

Teaching and Professional Experience:

No. Years	Dates From/To	Assignment	School District & Address

Other Work Experience and Achievements Valuable to Your Career:

Membership In Professional Organizations:

Civic and Community Affiliation:

References:

Please list below the names and address of five persons who can speak of your professional competency and character. Include at least two names of professional colleagues.

Name	Address	Phone	Type of Acquaintance

Do we have permission to contact the above named person? Yes____ No____

Why Are You Interested In This Position?

Provide a Statement of Your Educational Philosophy:

A Complete Application Consists of the Following:

- 1. Receipt of completed and signed application form.
- 2. Receipt of up-to-date resume.
- 3. A copy of current Ohio Administrative Certificate/License or evidence one is obtainable.
- 4. University placement file and transcript of credits.
- 5. References.
- 6. Current BCI/FBI Report.

I certify that the information given is true to the best of my knowledge.

_____ Signature _____ Date

**NOTICE TO ALL APPLICANTS: The Western Reserve Local Board of Education
Is an equal opportunity employer.**

OFFICE USE ONLY

Application received date: _____ Time: _____ BCI Report: Yes No
Date interviewed: _____ Date if hired: _____ FBI Report: Yes No